

United States District Court

Southern District of Alabama

U.S. Probation Office



Jennifer Childress
Chief U.S. Probation Officer

113 St. Joseph Street
Mobile, Alabama 36602
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June 1, 2021

RE: 2023 Fiscal
Request for Proposals

The United States Probation Office for the Southern District of Alabama is soliciting proposals to provide substance abuse, mental health, urine collection, and sex offender treatment services for male and female federal offenders and defendants who are drug dependent, alcohol dependent, and/or suffering from a psychiatric disorder.

These individuals include persons on probation, supervised release, or parole, who are under the supervision of the United States Probation Office. This group could also include inmates in the United States Bureau of Prisons, who are residing in federal or contract community treatment centers, as well as persons on pretrial release status under the supervision of the United State Pretrial Services Office.

All Request for Proposals (RFP) has been posted on our website: www.alsp.uscourts.gov. Select **Treatment Solicitation** then **Solicitation Registration** to access PDFs for each catchment area.

Should you elect to submit a proposal for a urine collection agreement or an agreement that includes urine collection, then you must also print the PDF titled "Wage Determination" and attach the document to all three copies of your proposal. Note that our office provides all collection and shipping supplies related to urine collection. In addition, we pay for testing through a national contract.

The RFP contains the full context of all applicable Government regulations, and all offerors are subject to the provisions contained in the RFP. In responding to the RFP, you should answer fully each item and supply all information requested. Section "L" provides specific directions for potential vendors in completing the proposals. All proposals will be evaluated by the criteria identified in Section "M."

Proposals will be awarded on the basis of initial offers submitted and each initial offer should contain your organization's best terms for a cost and technical standpoint. There will be no additional opportunity to modify your proposal.

Please read the RFP carefully; do not rely on knowledge of previous RFPs, or knowledge of previous federal procurement procedures.

The estimated monthly quantities listed in Section "B" of the RFP is the estimate of the services to be provided during the term of this agreement. It is only an estimate.

Although the Government may choose to enter into a Blanket Purchase Agreement with multiple vendors, the Government reserves the right to award to a single vendor.

The term for a Blanket Purchase Agreement is 12 months, with a provision that shall allow the Government to unilaterally extend the agreement for an additional 2 years, at the Government's discretion.

A vendor must be capable of providing all services identified in Section "B" and within the geographic area identified in Section "B" at the time of proposal as potential staff must be submitted as part of your proposal.

For all proposals, an original and one (1) copy must be received at the U.S. Probation Office located at **113 Saint Joseph Street, Mobile, AL 36602** no later than **Friday August 19, 2022, at 4:00 p.m.**

All copies must be originally signed. A copy of the Blank Purchase Agreement should be retained by the vendor for their files. **Please do not submit proposals in binders or notebooks.**

Any vendor lacking access to our website is encouraged to contact our office at (251) 441-6789.

Sincerely,



David Broadnax Jr.
Drug and Alcohol Treatment Specialist
U.S. Probation Office